

Willimantic Food Co-op
Board of Directors Meeting Agenda

June 2, 2022 7:00-9:00 PM

Location: ECSU Quad in front of Webb Hall, West & Eastern Rds, Willimantic

Call to Order – 7:00 [K.K. late]

Member Speak Out

Consent agenda (action, 5 min) – **7:05**

- Minutes of May monthly meeting, and Annual Meeting if available
- Subcommittee reports:
 - Board Perpetuation
 - Bylaws & Policies
 - GM Succession
 - Member Engagement
 - Reincorporation

New Business – 7:10

- Welcome of New Directors
- Upcoming Meetings – dates, time, location (discussion, 5 min)
- Monitoring Report B.6 Emergency Management Succession (Alice - discussion & action, 10 min)
- Monitoring Report D.1 Governing Style (Joanne - discussion & action, 20 min)
- Officer Elections (10 min)
 - The President shall coordinate the activities of the Board, shall present a report to the annual meeting on the organizational affairs of the Co-op, and shall, as authorized by the Board, sign formal documents on behalf of the Co-op.
 - The Vice President shall oversee the maintenance of membership records, shall perform the duties of the President in her or his absence, and shall, as requested, assist the President in the performance of her or his duties.
 - The Treasurer shall monitor the financial affairs of the Co-op and the filing of all required reports and returns, shall present a report to the annual meeting on the financial affairs of the Co-op, and shall, as authorized by the Board, sign formal documents on behalf of the Co-op.
 - The Secretary shall oversee the issuance of required notices and the keeping of minutes of Board and member meetings, shall be responsible for maintaining and authenticating records of the Co-op, and shall, as authorized by the Board, sign or attest to formal documents on behalf of the Co-op.
- Director Expectations: Conflict of Interest (sign agreement) & Confidentiality (10 min)
- Questions from New Directors (discussion, 15 min)

Old Business – 8:25

- Annual Meeting & Voting Evaluation (discussion, 10 min)
- “New Board” Orientation (tent. July 23 AM) – suggestions of priority content (discussion, 10 min)

Store report (Mgmt - information, 10 min) – **8:45**

Executive Session – if needed

Adjourn 9:00

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Board Calendar for Upcoming Month(s) (information)

- July 7 Board Meeting: B.7 Customer Service & Value (Mgmt); D.2 Board's Job (Klaben); JT away
- July 23 (tent): Board Orientation, location TBD, appx. 8:30-noon.
- Upcoming Trainings & Events
 - Veggiestock Food & Garden Fest, June 4 10am-2pm, Lauter Park, Willimantic
 - CCMA (U. Wisconsin) June 10-11, virtual sessions 9:30am-6:00pm. Register by 6/5.
 - The Board Election Process (Columinate) June 21, 7:30-8:45pm (online)
 - Virtual CBL (Cooperative Board Leadership) 101 (Columinate) Jul 16, 11am-2:30pm (online)