

Willimantic Food Co-op  
Board of Directors Meeting Agenda

September 1, 2022 7:00-9:00 PM

**Location: ECSU - Webb Hall Conference Room, West & Eastern Rds, Willimantic**

**Call to Order – 7:00**

**Member Speak Out – 5 min.**

**Consent agenda (action, 10 min) – 7:05**

- Minutes of August monthly meeting
- Subcommittee reports:

Board Perpetuation	GM Succession
Bylaws & Policies	Member Engagement
Expansion	Reincorporation
- Store Monthly Sales Report (if provided)

**Old Business – 7:15**

- Annual Board Retreat Planning (Brock - information & discussion, 15 min)
  - Location: Congregational Church on Valley St. (Alice to confirm)
  - Time: 8:30 continental breakfast; “hard start” 9am; wrap up 3pm.
  - Lunch: food desires and cautions?
  - Brainstorming potential outcomes: each director contribute *at least one idea*

**New Business – 7:30**

- Monitoring Report B.8 Membership (Alice - discussion & action, 15 min)
- Monitoring Report D.3 Agenda Planning (Brock – discussion & action, 5 min)
- Monitoring Report D.4 Board Meetings (Pandey – discussion & action, 5 min)
- Reincorporation/Bylaws Info Sessions for members and staff (Rubin & committee chairs – discussion & action, 20 min)
  - Dates (in person and virtual)
  - Who involved
  - How work out details
- Downtown Country Fair 10/1 (11-4): choose times to cover the booth (Rubin – action, 5 min)
- Board Budget: review current for Oct finalization of upcoming (Todd – Q&A, 5 min)

**Store Report – 8:30 (Rubin & Smith, 10 min)**

**Executive Session: discussion of inflation-related pay increase – 8:40 (Todd – discussion, 10 min)**

**Possible Board Action on Pay Increase – 8:50 (open meeting)**

**Adjourn 9:00**

---

**Board Calendar for Upcoming Month(s) (information)**

- Sept 22: Member Director Virtual Meeting w/ Carolee Colter re GM Search – 7:45pm via Zoom

Willimantic Food Co-op  
Board of Directors Meeting Agenda

- Oct 1: Downtown Country Fair, 11am-4pm, Jillson Square (Directors cover WFC booth)
- Oct 6 Board Meeting: B.5 Communication & Counsel to Board (Mgmt); D.6 Officers' Role (Coolbeth)
- Oct 8 Annual Working Retreat, 8:30am – 3:30pm
- Upcoming Trainings & Events
  - Effective Board Meeting Facilitation (Columinate) Sep 7, 7:30-8:45pm (online)
  - Intro to Facilitation 4-part series (Columinate) Sep 13, 3 add'l Tuesdays, 7:00-8:30pm (online)
  - Trust & Betrayal in the Board/GM Relationship (Columinate) Sep 14, 7:30-8:45pm (online)
  - **Virtual CBL 101 (Columinate) Sep 17, 11:00am-2:30pm (online)**
  - Navigating Conflict on the Board (2-part) (Columinate) Sep 28 & Oct 5, 7:30-8:45pm (online)