

Willimantic Food Co-op  
Board of Directors Meeting Agenda

February 1, 2024 7:00-9:00 PM  
Webb Hall rm 159 ECSU

**Call to Order – 7:00**

**Check-in** (5 min)

**Member Speak Out** (information, 5 min.) – **7:05**

**Consent Agenda** (action, 2 min.) – **7:10**

- Minutes of January monthly meeting
- Committee Reports

**New Business – 7:12**

- DEIB Workshop Report (Alosky & Gavin – information, 8 min.)
- Monitoring Report B.3 Financial Condition & Activities Q4 (Smith - discussion & action, 20 min.)
- Co-op Birthday: Board responsibilities (information, 3 min.)
- Monitoring Report C.2 Accountability of the Manager (Bachiochi – discussion & action, 8 min.)
- Annual Meeting – schedule date (Smith – action, 3 min)

**Old Business – 7:55**

- Board Recruitment (Brock - discussion & action, 10 min)
- Reincorporation Update (Todd - information, 5 min)
- Strategic Planning & Retreat (Smith & Brock – discussion, 15 min)
- Alice Celebration (Alosky & Smith – information, 3 min)

**Store Report – 8:28** (Smith - information, 5 min)

**Executive Session – 8:33**

- Expansion process and Church St. discussion/update (Smith – 20 min.)

**Action on Executive Session Discussion** (if needed) – **8:55**

**Adjourn 9:00**

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**Board Calendar for Upcoming Month(s)** (information)

Board Meeting Thurs. Mar. 7, 7:00-9:00pm, Webb Hall rm 159 ECSU

Events

- “Meet and Greet” to encourage Board candidacy: Sun. Feb. 4, 4-5pm, Grounded on Main St.
- February: the Co-op Birthday!! Sat. Feb. 10<sup>th</sup>
- Celebration of Alice: Sat. Apr. 13

Upcoming Trainings - Columinate (<https://columinate.coop/events/>) – when registering, choose “Willimantic Food Cooperative” as the organization name.

- Financial Training for Directors (4-part): Thursdays, Feb. 1-Feb. 22, 7:30-8:45pm.

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- Facilitation Fundamentals (4-part): Tues Feb 20, 27, Mar 5, 15, 7:00 – 8:30pm.
- Leadership Learning – Giving & Receiving Feedback (2-part): Thur Mar 7 & 14, 12:00-1:30pm.
- Effective Meeting Facilitation: Wed Mar 13, 7:30-8:45pm.

**2024 Monitoring Schedule**

January	February	March	April	May	June
C.1 Unity of Control  <b>Gavin</b>	C.2 Accountability of the Manager  <b>Bachiochi</b>	C.3 Delegation to the Manager  <b>Alosky</b>	C.4 Monitoring Manager Performance  <b>Todd</b>	D.5 Directors' Code of Conduct  <b>Pandey</b>	D.1 Governing Style  <b>Brock</b>
[future] B.2 Financial Planning	B.3 Financial Condition Q4	A.1 Global Ends	B.6 Emergency Mgmt Succession	B.3 Financial Condition Q1	B.1 Staff Treatment
July	August	September	October	November	December
D.2 Board's Job  <b>TBD</b>	D.3 Agenda Planning  <b>TBD</b>	D.4 Board Meetings  <b>TBD</b>	D.6 Officers' Role  <b>TBD</b>	D.7 Board Committee Principles  <b>TBD</b>	D.8 Governance Investment  <b>TBD</b>
B.7 Customer Service/Value	B.3 Financial Condition Q2	B.9 Board Logistical Support B.5 Communication & Counsel	B.8 Membership	B.3 Financial Condition Q3	B.4 Asset Protection