

Willimantic Food Co-op
Board of Directors Meeting Agenda

November 7, 2024 7:00-9:00 PM
WorkMode Office Space, 109 Valley St Suite B, Willimantic

Call to Order – 7:00pm

Board Check-in (Moore, 5 min.)

Member Speak Out (information, 3 min.) – **7:05pm**

Consent Agenda (action, 2 min.) – **7:08pm**

- Minutes of October monthly meeting
- Committee Reports – none for this month

Monitoring Reports – 7:10

- GM Monitoring Report: B.3 Financial Condition & Activities Q3 (Smith – discussion & action, 15 min)
- Board Monitoring Report D.6 Officers' Role (Pandey – discussion & action, 10 min.)

Old Business Follow-up – 7:35

- 87 Church Demolition Update (Smith – information, 5 min.)

New Business – 7:40

- Holiday Edition Compost Newsletter – suggestions for any content for the Board update column? (Moore – discussion, 5 min.)
- January Board Meeting date shift ? (Moore – discussion & action, 5 min.)
 - Move to Jan 9? Default date is the 2nd; Pandey will be out of town through 7th. Others missing?
- Finalize and Approve 2025 Board Budget (Alosky – discussion & action, 15 min.)
 - Change in meeting location? Need space for members in early 2025 meetings. Cost?
 - Projected attendance at CCMA in Duluth MN? Rough est. Weds-Sun \$2,000 ea. airfare & lodging.
- Board Perpetuation (Moore – information & action, 15 min.)
 - Director sign-up for Holiday Bagging
 - Commitments for early attendance at January & February meetings
- Board Holiday or Post-holiday Party/Gathering? (Smith & Moore – discussion & possible action, 10 min.)

Information Items – 8:30

- Store Report (Smith – Q&A)
→ *advance work: review the provided written report*

Executive Session – Project Update (Smith) – 8:35

Action on Executive Session (if needed) – 8:50

Check-out – 8:55

- Proposed items for upcoming meetings?

Adjourn 9:00

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Board Calendar for Upcoming Month(s) (information)

Board Meeting Thurs. Dec. 5, 7:00-9:00pm, ***Co-working Space, 109 Valley St Ste B***

Upcoming Trainings - Columinate (<https://columinate.coop/events/>) – when registering, choose “Willimantic Food Cooperative” as the organization name. Check w/ Board Chair if cost is not included in “CBLD” program.

- Co-op Café: Sat.. Nov. 9, 10:00am-4:30pm, Keene NH. Topic: *Power in Cooperatives: Fruitful Conversations to Seed Transformation* Keene State College – Norma Walker Hall – 229 Main Street – Keene, NH 03435.
- Explorations in Policy Governance Series (4-part): Tues. Nov. 12, Nov. 19, Dec. 3, Dec. 10; 7:30pm-8:45pm, virtual.
- Fundamentals of Interpersonal Communication: Focus on Feedback: Wed. Dec. 11, 7:00pm-8:30pm, virtual.

Upcoming Monitoring Schedule

December	January	February	March	April	May
D.8 Governance Investment Todd	C.1 Unity of Control Brock	C.2 Accountability of the Manager Pallatto	C.3 Delegation to the Manager Moore	C.4 Monitoring Manager Performance Kirk	Was D.5 Directors’ Code of Conduct – should this move to June with new Board? Alosky
B.4 Asset Protection	B.2 Financial Planning (include presentation of the projected upcoming year budget for info)	B.3 Financial Condition & Activities Q4	A.1 Global Ends	B.6 Emergency Mgmt Succession	B.3 Financial Condition & Activities Q1