

Willimantic Food Co-op
Board of Directors Meeting Agenda

February 6, 2025 7:00-9:00 PM
Horizons, 45 Church St., Willimantic

“Meet and Greet” Social with prospective Directors – 6:30pm

Call to Order – 7:00pm

Board Check-in (Coolbeth, 5 min.)

Member Speak Out (information, 3 min.) – **7:05**

Consent Agenda (action) – **7:08**

- Minutes of January monthly meeting
- Committee Reports

New Business – 7:10

- Confirmation of Director Appointment – Katherine Gavin (Brock – action, 3 min.)
- Strategic Information: 2025 WFC Budget; Overview of Business Planning; Rebranding (Smith – information, 20 min.)
- Director “Compensation”: Preliminary Discussion (Brock, 30 min.) Goal: articulate values; identify possible strategies falling within those values. *Materials: Board Compensation Trends pdf; [Columinate article on Board Compensation](#).*
- Store Report Q&A (Smith, information – 2min.)

Monitoring Reports – 8:05

- GM Monitoring Report: B.3 Financial Condition & Activities Q4 2025 (Smith – discussion & action, 20 min. *Materials: B.3 Monitoring Report*)
- Board Monitoring Report C.2 Accountability of the Manager (Coolbeth – discussion & action, 5 min. *Materials: C.2 Monitoring Report*)

Old Business Follow-up – 8:30

- Tabling Reminder (Moore – information)
- Expansion Update (Smith – information)

Q&A for Prospective Directors – 8:35

Executive Session – 8:50 (if needed)

Action on Executive Session – 8:55 (if needed)

Check-out – 8:57

- Proposed items for upcoming meetings?

Adjourn 9:00

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Board Calendar for Upcoming Month(s) (information)

Meet and Greet Thurs. March 6, 6:30-7:00pm **Horizons, 45 Church St.** (directors arrive in advance)

Board Meeting Thurs. March 6, 7:00-9:00pm, **Horizons**

45th Birthday!! Saturday February 8. (**NEW!! now with TABLING!**)

Annual Meeting (tent) Wednesday May 21 evening.

Upcoming Trainings - Columinate (<https://columinate.coop/events/>) – when registering, choose “Willimantic Food Cooperative” as the organization name. Check w/ Board Chair if cost is not included in “CBLD” program.

- Fundamentals of Interpersonal Communication – Focus on Feedback Pt. 1: Wed. Feb 5, 7:00-8:30pm, virtual.
- Leadership Learning Circle for Leaders & Emerging Leaders (4-part + coaching): Thurs. Feb 6, 20 and Mar. 13, 27, 2:00-3:00pm, virtual.
- Fundamentals of Interpersonal Communication – Focus on Feedback Pt. 2: Wed. Feb 19, 7:00-8:30pm, virtual.
- Leadership Learning Circle – Cultivating Skills to Nurture Trust (3-part + coaching): Weds. Mar 19, 26 and Apr. 2, 2:00-3:00pm, virtual.
- Explorations in Policy Governance Series Q2 (4-part): Tues. Apr 1, 8, 15, 22, 7:30-8:45pm, virtual.
Strongly recommended for new Directors.

Upcoming Monitoring Schedule

March	April	May	June	July	August
C.3 Delegation to the Manager Moore	C.4 Monitoring Manager Performance Pandey	D.7 Board Committee Principles Kirk	D.5 Directors’ Code of Conduct Alosky	D.1 Governing Style TBD	D.2 Board’s Job TBD
A.1 Global Ends	B.6 Emergency Mgmt Succession	B.3 Financial Condition & Activities Q1	B.1 Staff Treatment and Compensation	B.7 Customer Service & Value	B.3 Financial Condition & Activities Q2