

Willimantic Food Co-op
Board of Directors Meeting Agenda

March 6, 2025 7:00-9:00 PM
Horizons, 45 Church St., Willimantic

“Meet and Greet” Social with prospective Directors – 6:30pm

Call to Order – 7:00pm

Board Check-in (Kirk - 10 min.); select next check-in leader

Member Speak Out (information, 1 min.) – **7:10**

Consent Agenda (action)

- Minutes of February monthly meeting
- Committee Reports

Monitoring Reports – 7:15

- Board Monitoring Report C.3 Delegation to the Manager (Moore – discussion & action, 5 min. *Materials: C.3 Monitoring Report*)
- GM Monitoring Report: A.1 Global Ends (Smith – discussion & action, 20 min. *Materials: A.1 Monitoring Report*)

New Business – 7:40

- Strategic Information: 2025 WFC Business Plan and Budget; Overview of Business Planning (Smith – information & discussion, 25 min.)
- Annual Meeting Plan for Weds. May 21 (Smith – information & action, 5 min.)
- Store Highlights; Q&A (Smith, information – 5 min.)

Old Business Follow-up – 8:15

- Announcement re: appointed seat (Brock – information, 3 min.)
- Director “Compensation”: continuing discussion and possible adoption (Coolbeth, 20 min.)

Q&A for Prospective Directors – 8:40

Executive Session – 8:55 (if needed)

Action on Executive Session – 8:58 (if needed)

Check-out – 8:59

- Homework: suggested content for Annual Meeting – email to group ahead of April meeting.

Adjourn 9:00

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Board Calendar for Upcoming Month(s) (information)

Meet and Greet Thurs. March 6, 6:30-7:00pm **Horizons, 45 Church St.** (directors arrive in advance)

NFCA Annual Meeting Sat. March 15, Greenfield MA.

Board Meeting Thurs. April 3, 7:00-9:00pm, **Horizons, 45 Church St.**

Annual Meeting Wednesday May 21 evening.

Upcoming Trainings - Columinate (<https://columinate.coop/events/>) – when registering, choose “Willimantic Food Cooperative” as the organization name. Check w/ Board Chair if cost is not included in “CBLD” program.

- Leadership Learning Circle – Cultivating Skills to Nurture Trust (3-part + coaching): Weds. Mar 19, 26 and Apr. 2, 2:00-3:00pm, virtual.
- Explorations in Policy Governance Series Q2 (4-part): Tues. Apr 1, 8, 15, 22, 7:30-8:45pm, virtual.
Strongly recommended for new Directors.
- Leadership Learning Circle – A New Approach to Change (3-part): Weds March 17, 26, April 2, 2:00-3:30pm, virtual.
- Virtual CBL 101: Sat. April 12, 11:00am-2:30pm, virtual. **Required training for new Directors.** Offered quarterly.

Upcoming Monitoring Schedule

March	April	May	June	July	August
C.3 Delegation to the Manager Moore	C.4 Monitoring Manager Performance Pandey	D.7 Board Committee Principles Kirk	D.5 Directors’ Code of Conduct Alosky	D.1 Governing Style TBD	D.2 Board’s Job TBD
A.1 Global Ends	B.6 Emergency Mgmt Succession	B.3 Financial Condition & Activities Q1	B.1 Staff Treatment and Compensation	B.7 Customer Service & Value	B.3 Financial Condition & Activities Q2