

Willimantic Food Co-op
Board of Directors Meeting Agenda
October 2, 2025 6:00-8:00 PM
WorkMode Office Space, 109 Valley St Suite B, Willimantic

Call to Order – 6:00pm

Board Check-in; (White) (be sure to select the next check-in leader)

Member Speak Out (information, 1 min.)

Consent Agenda

- Minutes of September Board Meeting
- Committee Reports
 - Board Perpetuation Committee
 - (Including the date set for the first Meet & Greet)

Monitoring Reports – 6:10

- Board Monitoring Report D.4 Board Meetings (Moore – discussion & action, 10 min.)
- GM Monitoring Report: B.8 Membership (Smith – discussion & action, 10 min.)

Store Report – 6:30 (Smith – information, 10 min)

Old Business – 6:40

- Follow-up on pending action items (Coolbeth, 5 min.):
 - Patty/Tomasyn/James look into reorganizing the Board Reference folder
 - Establish a list to which we can add procedures that need to be written. Identified so far:
 - “How to resolve findings of noncompliance during monitoring”
 - “Schedule for updating reference folder (eg. annually at election time)”
- Retreat Retrospective (25 min)
 - Take-aways?
 - Areas for improvement?
 - Next steps.
- Continued discussion on the Future of Member Benefits (Smith, 40 min.)

Executive Session – 7:50 if needed (none expected)

Action on Executive Session – 7:55

Adjourn 8:00

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Board Calendar for Upcoming Month(s) (information)

Riverside Drive BlockToberfest

Saturday, October 4th, 2:00-6:00pm

Meet & Greet for prospective Directors **

Thursday, October 16th, 7:00-8:00pm, **WorkMode Office Space, 109 Valley St Suite B, Willimantic**

Trick-or-Treat on Main Street

Friday, October 31st, 5:00pm

Co-op Cafe **

Saturday, November 1st, 9:30am-4:30pm, **WorkMode Office Space, 109 Valley St Suite B, Willimantic**

Board Meeting **

Thursday, November 6th, 6:00-8:00pm, **WorkMode Office Space, 109 Valley St Suite B, Willimantic**

WAIM Walk for Warmth

Sunday, November 23rd, (time and place TBA)

Shop Small Saturday

Saturday, November 29th

Co-op Holiday Tables

Saturdays & Sundays, November 29th - December 21st

Upcoming Trainings - Columinate (<https://columinate.coop/events/>) – when registering, choose “Willimantic Food Cooperative” as the organization name. Check w/ Board Chair if cost is not included in “CBLD” program.

- **CBL 101: Virtual, October 18 - 11:00am—2:30pm**
- **Financial Training for Directors: Virtual, October 14, 21, 28, & November 4 - 7:30—8:45pm**
- **CBL 101: In-person, November 8 - 8:30am—4:30pm, Keene State College, NH**

Upcoming Monitoring Schedule

October	November	December	January	February	March
D.4 Board Meetings Moore	D.6 Officers' Role Goode	D.8 Governance Investment Kirk	C.1 Unity of Control White	C.2 Accountability of the Manager Alosky	C.3 Delegation to the Manager Coolbeth
B.8 Membership	B.3 Financial Condition & Activities (Q3)	B.4 Asset Protection	B.2 Financial Planning	B.3 Financial Condition & Activities (Q4)	A.1 Ends