

Willimantic Food Co-op
Board of Directors Meeting Agenda
December 4th, 2025 6:00-8:00 PM
WorkMode Office Space, 109 Valley St Suite B, Willimantic

Call to Order – 6:00pm

Board Check-in; (Gavin) (be sure to select the next check-in leader)

Member Speak Out (information, 1 min.)

Consent Agenda

- Minutes of November Board Meeting
- Any Committee Reports

Monitoring Reports – 6:10

- GM Monitoring Report B.4 Asset Protection (Smith – discussion & action, 10 min.)
- Board Monitoring Report: D.8 Governance Investment (Kirk – discussion & action, 10 min.)

Executive Session to discuss a personnel-related matter – 6:30 (15 min.)

Store Report – 6:45 (Smith – information, 10 min.)

Next Steps on Strategic Planning: Reviewing the Ends – 6:55 (Coolbeth – discussion)

- All directors should be prepared in advance to discuss their thoughts on the prompt given ahead of the meeting.

Adjourn 8:00

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Board Calendar for Upcoming Month(s) (information)

Jingle Bars (town holiday bar crawl)

Wednesday, December 3rd, 6:00-8:00pm

Co-op Holiday Tables

Saturdays & Sundays, November 29th - December 21st

Board Meeting **

Thursday, January 8th, 6:00-8:00pm, **WorkMode Office Space, 109 Valley St Suite B, Willimantic**

Co-op Birthday Party

Saturday, February 7th

Upcoming Trainings - Columinate (<https://columinate.coop/events/>) – when registering, choose “Willimantic Food Cooperative” as the organization name. Check w/ Board Chair if cost is not included in “CBLD” program.

- Leadership Learning Circle - Essentials of Leading
(Online, Wednesdays 12-1:30pm: Dec 3, Jan 7, Jan 21, February 4) (*not free*)

Upcoming Monitoring Schedule

January	February	March	April	May	June
C.1 Unity of Control White	C.2 Accountability of the Manager Alosky	C.3 Delegation to the Manager Coolbeth	C.4 Monitoring Manager Performance Gavin	D.7 Board Committee Principles Moore	D.5 Directors Code of Conduct Gable
B.2 Financial Planning	B.3 Financial Condition & Activities (Q4)	A.1 Ends	B.6 Emergency Management Succession	B.3 Financial Condition & Activities (Q1)	B.7 Customer Service & Value