

**Willimantic Food Co-op
Meeting of the Board of Directors
October 1, 2015**

Attending: Chris Dubis, Stephanie Golaski, Bryan O'Hara, Kathleen Krider, Matthew Kyer, Alice Rubin, Joanne Todd, Johnnie Walker.

Absent: .

Others Attending: Leigh Duffy, Susan Spak, Bruce Oscar

Call to Order: 7:10pm

Agenda Item	Resolution
Members Speak Out	
<p>Board Bulletin Board:</p> <ul style="list-style-type: none"> - Concern about Co-op selling products from subsidiaries of companies said to fund GMO activity; packages not labeled w/ parent co. - Concern re special order pricing; customer charged SRP vs prior cost-plus felt should have been a member vote. - Why collecting information in survey that is collected at point-of-sale? <p>Members Attending:</p> <p>Interested in status of expansion: what is planned, what is implied about Co-op fund balance, how far along it is, whether a building may be purchased before membership is informed.</p>	
Approve Minutes	
<p>September Board</p> <p>Discussion: too terse if not a board member? Members can ask; trade-off w/ less focus on core business; but if affects engagement maybe worth expanding.</p>	<p><i>Approved</i> (moved: Matt; second: Kirk)</p> <p><i>Action:</i> Linda will expand somewhat with Oct. as a trial.</p>
Old Business	
<p>Annual Retreat</p> <ul style="list-style-type: none"> - Ends Discussion: Todd suggests subcommittee draft revised Ends before he sends examples of others. Be grounded as head into expansion. - Meetings: Kathleen and Joanne meet after J. Nov 7 return; Alice call rep from co-op organization with questions; questions for Matthew Gaul re grant. - Other Work: Alice draft concept & what has transpired re change in Co-op legal configuration & Board will follow up. 	<p><i>Action:</i> Ends subcommittee: Kathleen, Alice, Chris, Bryan; worksheets to Board</p> <p><i>For Nov. Board Meeting:</i></p> <ul style="list-style-type: none"> - initial discussion of Ends revision; - plan follow up on direction for co-op status/legal structure change.

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<p>Board Budget</p> <ul style="list-style-type: none"> - Funds for Board retreat, CCMA conference attendance, Annual Meeting are in budget; CCMA local this year (4-5 people). Funds needed for outreach/communication around expansion? Cater the Annual Meeting? 	<p><i>Action:</i> Alice ask Penny about where to budget funds for outreach about expansion.</p>
<p>Member Engagement</p> <ul style="list-style-type: none"> - Thanked management team for training front-end staff to inform members of survey. - Having brief survey occasionally might give opportunity for Board & Member engagement. 	<p><i>Action:</i> Kathleen send recognition note to staff.</p>
<p>Expansion: moved to Executive Session</p>	
<p>New Business</p>	
<p>Downtown Country Fair 10/04: several members going.</p>	
<p>Board Meeting Location: better to move to public space in town; WAIM offered space above Swiftwater. Side entrance. Best parking either Riverside or Main.</p>	<p><i>Action:</i> Nov meeting at WAIM; Kathleen, Matthew & Bruce learn security system.</p>
<p>Neighboring Food Co-op Association Fall Gathering in MA later this month.</p>	<p><i>Action:</i> Alice, Kirk, Johnnie attend.</p>
<p>By-laws: Web site has revised version.</p>	<p><i>Action:</i> Alice email finalized version to all Directors.</p>
<p>East Aurora NY Co-op opening; co-op members of Nat'l Co-op Grocers were asked to lend collateral funds. Alice proposed WFC loan \$5K; is consistent with broader cooperative support goals and current policy governance.</p>	<p><i>Action:</i> Approved (moved: Joanne; second: Stephanie)</p>
<p>Board Policy Monitoring Reports</p>	
<p>D.6: Officer's Role</p>	<p><i>Substantially in compliance</i> (moved: Joanne; second: Stephanie)</p>
<p>General Manager Policy Monitoring Reports</p>	
<p>B.9: Board Logistical Support</p>	<p><i>In compliance</i> (moved: Matthew; second: Matthew; abstain: Alice)</p>
<p>B.5: Communication and Counsel to the Board</p>	<p><i>In compliance</i> (moved: Kathleen; second: Stephanie; abstain: Alice)</p>

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B.8: Membership <ul style="list-style-type: none">- Bryan questioned if requiring members have a scan card is a change in member rights without a vote. Consensus that scan cards are not violation of policy B.8 as was deemed an operational decision, though member concern may warrant attention.	<i>In compliance:</i> (moved: Kathleen; second: Joanne; abstain: Alice, Bryan)
Store Update	
Sales good. Market survey proceeding, Debbie S. meeting with Alice 10/12. Staff survey started 10/1. Staff moving to new departments, some moving to FT; new hires.	
Executive Session	
Entered 9:05pm (moved: Matthew; second: Chris) Exited 9:30pm (moved: Stephanie; second: Kirk)	
Expansion	
GM newsletter columns have reflected need and goals for expansion (especially regarding space issues which impact safety), non-ownership of current facility. Minutes & annual meeting presentations for at least 3 years have included statements of issues. Member survey 3 years ago reflected desires for expanded services. Directors reiterated will not move Co-op to another town.	
Parking Lot	
<i>Future meeting:</i> review policy B.3; should GM have authority to expend funds for non-operational purposes? <i>Future meeting:</i> discuss member vote on membership cards.	
Meeting adjourned	9:32 pm (moved: Stephanie; second: Kirk)