

**Willimantic Food Co-op
Meeting of the Board of Directors
2021-08-12**

Directors Attending: Linda Brock, Kathleen Krider, Alice Robin, Joanne Todd, Matthew Coolbeth, Natasha Sheer

Absent: Nancy McMerriman, Steve Bachiochi

Others Attending: Patty Smith

Call to Order: 7:03 pm

Agenda Item	Resolution
Members Speak Out	
Board Bulletin Board: - None Members Speak Out: - None	<i>Action: none</i>
Consent Agenda	
<ul style="list-style-type: none"> ● Minutes of July monthly meeting (Pulled from consent agenda for revisions) ● Subcommittee reports <ul style="list-style-type: none"> ○ Member Engagement Committee (Kathleen) ○ Bylaws & Policies Committee (Linda) ○ Board Perpetuation Committee (Natasha) ○ Bylaws and Policies Committee (Linda) ○ Co-op Reincorporation Committee (Joanne) ● Store Monthly Sales Report (Alice) <p>Minor revisions to draft minutes discussed</p>	<p><i>Motion to approve the consent agenda excepting the minutes (Moved: Matthew, Second: Joanne). All in favor. Motion approved.</i></p> <p><i>Motion to approve the minutes as revised (Moved: Joanne, Second: Kathleen). All in favor. Motion approved.</i></p>
New Business	
<ul style="list-style-type: none"> ● Joanne dropped from call due to power failure. Financial training and discussion of B.3 monitoring report postponed until subsequent meeting. ● Monitoring Report D.3 Agenda Planning ● Expansion Recap and Update by Alice ● Alice announced transition to new accountant. The co-op is signing on with Wegner ● Downtown Country Fair <ul style="list-style-type: none"> ○ Sept 25, 11-4 ○ Co-op will have a table, to be manned by board members ○ Individual directors to coordinate with Alice regarding their ability to provide coverage for 11a-4p 	<p><i>Action: Policy committee to visit policy D.3.2 and propose clearer language.</i></p> <p><i>Motion to approve the D.3 monitoring report (Moved: Matthew, Second: Kathleen). All in favor. Motion approved.</i></p>

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Old Business	
<ul style="list-style-type: none"> ● Board Retreat (Linda - information, 5 min) <ul style="list-style-type: none"> ○ Tentatively Sept 12, 8:30-3:30, Kathleen's yard ○ Monitor covid situation in case it needs to be hybrid or online ○ Topic: refining in consultation with Todd Wallace. Emphasis on firming up Board goals & actions with an eye to GM succession planning. 	<i>Action: none</i>
Store Update	
<ul style="list-style-type: none"> ● A lot of employee turnover this month <ul style="list-style-type: none"> ○ Losing a few people and promoting a couple ○ Will hire another Front-End person ● Started practicing Open-Book Management <ul style="list-style-type: none"> ○ First two scoreboard huddles complete, encouraging results 	<i>Action: none</i>
Executive Session	
None	<i>None</i>
Calendar Review	
	<i>Action: Alice to review B.8(Membership Board Budget)</i> <i>Action: Steve to review D.4 (Board Meetings)</i>
Meeting adjourned	
Adjourned: 8:20pm	<i>Motion to adjourn (Moved: Matthew, Second: Natasha). All in favor. Motion approved.</i>