

**Willimantic Food Co-op
Meeting of the Board of Directors
September 2, 2021**

Directors Attending: Linda Brock, Kathleen Krider, Alice Rubin, Joanne Todd, Matthew Coolbeth, Natasha Sheer, Steve Bachiochi

Absent: Natasha Sheer

Others Attending: Patty Smith, Kathy Leddy, Roxana Mocanu (scribe).

Call to Order: 7:09 pm

Agenda Item	Resolution
Members Speak Out	
Members Speak Out: - None	<i>Action: none</i>
Board Announcement	
Nancy McMerriman has resigned from the Board.	<i>Action: none</i>
Consent Agenda	
<ul style="list-style-type: none"> ● August Board Meeting minutes ● Subcommittee reports: <ul style="list-style-type: none"> ● Expansion: no update at this time ● Bylaws and Policy revisions: Linda's report was amended to state that there are no changes relative to the previous month ● Board Perpetuation: no update at this time ● Reincorporation: report submitted by Joanne ● Member Engagement: no update at this time 	<i>Motion to approve the consent agenda: (Moved: Joanne; Second: Kathleen.) All in favor. Motion approved.</i>
New Business	
Board Budget	
<ul style="list-style-type: none"> ● Although the status of the 2022 CCMA conference is uncertain at this time, the estimated cost will be included in the Board budget. The plan is for the conference to take place in June 2022 in Sioux Falls. Joanne, Kathleen, and Linda have expressed an interest in attending. ● In setting the budget for 2022, it may be best to look at 2019 or 2018 for reference (ignore 2020 and 2021 because neither was a typical year). ● The 2022 Board Budget has been set at \$25,000. 	<i>The 2022 Board Budget of \$25,000 was approved unanimously.</i>
Board Financial Orientation	
<ul style="list-style-type: none"> ● Serving on the Board requires having enough financial knowledge to understand the financial reports and carry out our fiduciary responsibilities. ● The Board Treasurer provided training on understanding and interpreting the core financial reports and the significance of the key performance indicators in the annual NCG report. 	<i>Action: none</i>
GM Monitoring report B.3: Second Quarter Financial Condition and activities.	<i>Motion to approve Monitoring report B.3 (moved: Kathleen,</i>

**Willimantic Food Co-op
Meeting of the Board of Directors
September 2, 2021**

	<i>second: Joanne, Alice abstains). Motion approved.</i>
BOD Monitoring report D.4: Board Meetings	<i>Motion to approve Monitoring report D.4 (moved: Joanne, second: Matthew). Motion approved.</i>
GM Monitoring report B.8: Membership.	<i>Motion to approve Monitoring report B.3 (moved: Kathleen, second: Steve, Alice abstains). Motion approved.</i>
Old Business	
Board Retreat: Sunday, Sept 12, 8:30 to 3:30 <ul style="list-style-type: none"> ● Topics: clarifying the Board's near-term goals: building strong leadership <ul style="list-style-type: none"> ○ GM succession plan ○ Board recruitment and development 	<i>Action: none</i>
Reincorporation: due to time constraints, the discussion will have to be postponed.	<i>Action: Linda to add reincorporation to the October agenda.</i>
Downtown country fair: Saturday Sept 25	<i>Action: Board members to email Alice and let her know their availability.</i>
Store Update <ul style="list-style-type: none"> ● Downtown Country fair: new food vendors, music, MC. ● The newsletter has just been published. ● Some staffing changes. ● Openbook Management Team is meeting on a regular basis. 	<i>Action: none</i>
Executive Session None	<i>Action: none</i>
Calendar Review <ul style="list-style-type: none"> ● Board Retreat: Sept 12 ● Downtown Country Fair: Sept 25 ● Next Board meeting: October 7: Alice is unable to attend <ul style="list-style-type: none"> ○ GM reports: B.5 and B.9 ○ BOD report: D.6 ● Columinate online training (free): a series of 5 lunch-time virtual meetings. The recording will be sent for those unable to attend in real time. ● CBLD 101 training - all new Board members are strongly encouraged to attend ● NFCA retreat in October 	<i>Action: Kathleen to review BOD report D.6</i>
Meeting adjourned	<i>9:04 pm (Motion: Joanne, second: Matthew)</i>