

**Willimantic Food Co-op**  
**Meeting of the Board of Directors**  
**10/3/2024**  
**WorkMode Office Space, 109 Valley St, Suite B, Willimantic**

**Directors Attending:** Brock Alosky, Linda Brock, Matthew Coolbeth,, Hannah Moore, Niti Pandey, Debbie Pallatto (joined late by zoom), Patty Smith, Joanne Todd

**Absent:** Peter Kirk

**Others Attending:** Matt Woodward

**Call to Order:** 7:05 pm

Agenda Item	Resolution
<b>Intro</b>	
Hanna led an exercise, in which all directors shared briefly about themselves: One word for each of three questions - "What do you do for work? What do you do outside of work? Why are you here?"	
<b>Consent Agenda</b>	
<ul style="list-style-type: none"> <li>• Minutes of August Monthly meeting</li> <li>• Subcommittee Reports:</li> </ul>	<i>Action: Motion to approve the consent agenda. (Moved: Coolbeth, Second: Alosky) Motion approved unanimously.</i>
<b>Monitoring Reports</b>	
GM Monitoring Report: B.8 Membership (Smith) Discussion <ul style="list-style-type: none"> <li>• What are authorized uses of member information?               <ul style="list-style-type: none"> <li>• (This question referred to the policy committee for more detailed discussion)</li> </ul> </li> <li>• When was the last time the member equity requirement changed?               <ul style="list-style-type: none"> <li>• Sometime before year 2000</li> </ul> </li> </ul>	<i>Action: Motion to approve the submitted monitoring report for policy B5. (Moved: Todd, Second: Coolbeth) Smith abstained. Motion approved otherwise unanimously.</i>
Monitoring Report for policy D.7Board Committee Principles Discussion <ul style="list-style-type: none"> <li>• To be fully compliant, we should review the committees and their charges each year as part of the process for producing this monitoring report. The board should have access to the committee charges while reading the report.</li> </ul>	<i>Action: Motion to approve the submitted submitted monitoring report for policy D7. (Moved: Todd, Second: Coolbeth) Motion approved unanimously.</i>
<b>Old Business</b>	

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<p>Reflection on Board Retreat</p> <p>Discussion</p> <ul style="list-style-type: none"> <li>• The venue was good, there was too much food again</li> <li>• Valuable/salient topics of discussion at the retreat <ul style="list-style-type: none"> <li>• What is the proper role for the board in an expansion</li> <li>• Culture change as part of expansion</li> <li>• Asking Patty what she needs from the Board</li> </ul> </li> </ul>	
<p>The Board briefly reviewed how things went at the Co-op booth at the Downtown Country Fair</p>	
<p><b>Strategic &amp; Generative Discussions</b></p>	
<p>Discussion of Future Approach to Member Benefits</p> <ul style="list-style-type: none"> <li>• Patty described a few alternative paradigms for member benefits and administered an anonymous survey to determine which the board, as consumers, would find most appealing.</li> <li>• Everyone preferred the “points” system.</li> </ul>	
<p>Discussion of Board Recruitment Strategy</p> <ul style="list-style-type: none"> <li>• Who should we target for recruitment? <ul style="list-style-type: none"> <li>• People in the co-op, with an eye for diversity</li> <li>• Ideally we should get someone who knows how to run a business.</li> </ul> </li> <li>• Annual meeting will be on May 21st <ul style="list-style-type: none"> <li>• The slate of candidates must be decided a full month earlier</li> </ul> </li> <li>• Front-end staff can distribute fliers for recruitment</li> <li>• Directors are encouraged to email any ideas to Hanna</li> <li>• Maybe we should do a SWOT analysis in November.</li> </ul>	
<p><b>Informational Items</b></p>	
<p>CBLD Renewal</p> <ul style="list-style-type: none"> <li>• It’s time to renew our contract with Columinat</li> <li>• Board agrees that it is appropriate to continue with out current level of service.</li> </ul>	
<p>Upcoming Topics for Future Meetings</p> <ul style="list-style-type: none"> <li>• Updates to our filing structure in Nextcloud</li> <li>• An Executive Session with an Auditor to review the co-op’s finances</li> </ul>	
<p><b>Meeting adjourned (8:59pm)</b></p>	