

Willimantic Food Co-op Board of Directors Meeting Minutes

August 7, 2025 7:00-9:00 PM

WorkMode Office Space, 109 Valley St Suite B, Willimantic

Directors attending: Patty Smith, Hannah Moore, Tomasyn Goode, Peter Kirk, Kathe Gable-Lemieux, Brock Alosky, Stephanie White, Matthew Coolbeth, Katherine Gavin

Absent: None

Others attending: Matthew Woodward, James Cashmore-Everton

Call to Order – 7:03pm

Board Check-In (Moore)

- Monitoring report schedule adjustment: Kathe will do September D.3 Agenda Planning, Hannah will do October D.4 Board Meetings

Member Speak Out (Smith)

- Two complaints last week about the Black Lives Matter flag hanging in café – what to do, if anything?
 - o Adhere to co-op values while making sure nobody feels unwelcome
 - Everyone has opportunity to be included regardless of beliefs, as long as behavior is civil & respectful
 - Confirms necessity of DEIB committee

Consent Agenda

- Minutes of July Board meeting

Action: Approve minutes of July meeting as written. (Motion: Goode; Second: Alosky. Motion unanimously approved.)

Monitoring Reports

- Board Monitoring Report D.2 Board's Job (Gavin)

Action: Approve D.2 monitoring report as compliant. (Motion: Alosky; Second: Moore.)

- o Create protocol for what to do if board is found out of compliance with a policy.
 - If remediation is required, explicitly state action items in the minutes and put on agenda for future meetings
- o Board manual folder needs updating.
 - *Action item:* Patty & Tomasyn will sit down and determine how best to organize – Board will review folder after it has been cleaned up

- Anyone who needs help navigating Cloud9 folders will reach out to Matthew Coolbeth for Zoom orientation
- Maintain running list of processes that need to be refined.
 - Resolving out of compliance findings
 - Schedule for amending reference folder – annually before board turnover?

(Motion unanimously approved.)

- GM Monitoring Report B.3 Financial Condition & Activities (Smith)

Action: Approve B.3 monitoring report as compliant. (Motion: Gable-Lemieux; Second: Alosky; Abstained: Smith.)

- *Action item:* Patty will correct account table interest rates.

(Motion approved by all others.)

Store Report (Smith)

- All-staff meeting on 7/21 – very successful

Old Business

- Orientation Recap (Coolbeth)
 - Strategy on committees – in what situations are they most appropriately used?
 - DEIB committee – unstructured style not necessarily recommended
 - Okay to keep it unstructured for now, in early stages of brainstorming
 - Orientation had some redundancies with CBL, but each independently valuable
- Continued Discussion on the Future of Member Benefits (Smith)
 - Adding new member benefits, amending existing benefits
 - Should be compelling & flexible
 - New benefit package should support our values & ends, provide benefit to the community
 - Discussed specific ways to achieve this

Adjourn – 9:02pm