

# Willimantic Food Co-op Board of Directors Meeting Minutes

November 6, 2025 6:00-8:00 PM

**WorkMode Office Space, 109 Valley St Suite B, Willimantic**

**Directors attending:** Patty Smith, Matthew Coolbeth, Hannah Moore, Tomasyn Goode, Brock Alosky, Stephanie White, Peter Kirk, Katherine Gavin, Kathe Gable-Lemieux

**Absent:**

**Others attending:** Heather Wright Weyen, Kathy Leddy, Jennifer Barry

## **Call to Order – 6:04pm**

- Board check in question: Goode. Next month: Gavin.
- Member Speak Out: Smith reports on a customer comment stating that we are not isolating meat products in a separate area, as per the original agreement when meat was introduced to the co-op.

## **Consent Agenda**

- Minutes of October Board meeting
- Committee Reports
  - o Board Perpetuation Committee

Action: Approve consent agenda. (Motion: Alosky; Second: Goode. Motion unanimously approved.)

## **Monitoring Reports**

- GM Monitoring Report B.3 Financial Condition 2025 Q3 (Smith)
  - o Smith noted an omission in the first section of the report (Q3) and typo in the title of the KPI chart. She will revise the report.

Action: Approve B.3 Monitoring Report as compliant. (Motion: Goode; Second: Coolbeth. Abstain: Smith. Motion approved by all others.)

- Board Monitoring Report D.6 Officer's Role (Goode)

Action: Approve D.6 Monitoring Report as compliant. (Motion: Alosky; Second: Smith. Motion unanimously approved.)

## **2026 Board Budget (Alosky)**

- Smith will confirm with Kathy Leddy whether we should allocate \$1000 towards Workmode space usage.

- Board agreed to allocate funds for meals at board meetings, since meetings occur during dinner hours. Board admin will coordinate food.
- Smith proposes that the board director discount should be increased from 10% to 15%. This discussion will be continued but it does not impact the board budget.

Action: 2026 Board Budget. (Motion: Gable; Second: Moore. Motion unanimously approved.)

### **Store Report (Smith)**

- 348 new memberships YTD
- SNAP crisis: working on increasing donations, distributed \$50 gift cards to staff to help with any food insecurity. \$5000 donation to soup kitchen.
- Our new Prepared Foods Coordinator has started work.
- Co-op Café: Board members who attended felt it was worthwhile connecting with other cooperators in the region.
- The co-op has a team participating in WAIM's Walk for Warmth on the Sunday before Thanksgiving. Board members are encouraged to sign up.

### **Executive Session**

Action: Enter Executive session. (Motion: Goode; Second: Alosky. Motion unanimously approved.)

Executive session ends 8:22

Action: Move Strategy section of the agenda to next month, (Motion: Alosky; Second: Kirk. Motion unanimously approved.)

**Adjourn 8:24**